

April 21, 2008

Mr. Mike Sindoni
Director
New Boston Recreation Department

Dear Mike,

We are writing to you to express our concerns about the fact that the Department's record-keeping is apparently not being kept current. Based on the information available to us, entries into Quickbooks are three months in arrears.

What this means is that the Commissioners have lost the ability to review and evaluate the performance of the Department's programs. This puts us all in a difficult position because we cannot properly evaluate how the programs are running.

By the time of our next meeting in early May, please be prepared to answer the following questions:

1. What is the root cause of the accumulation of unposted entries?
2. Why was this situation not brought to the attention of the commissioners at the last meeting?
3. Quickbooks has been in use for years without significant issues. What changed to cause this situation?
4. What is your plan to
 - a. Bring the system current and
 - b. Keep this situation from arising again?

As always, the commissioners want to play a constructive role, and we want to support the staff so they can continue to deliver top-quality programs to the town of New Boston. In this case, if there are underlying issues, we want to understand them.

Thank you.

Lee Brown
Ken Hamel
David Hulick